



SERVICES EXPORT PROMOTION COUNCIL

(Set up by Ministry of Commerce and Industry, Government of India)

[www.servicsepc.org](http://www.servicsepc.org)

# SERVICES EXPORT PROMOTION COUNCIL

417, 4TH FLOOR, PRIME TOWERS, PLOT NO. 79 & 80, Pocket F, Okhla Phase I,

New Delhi-110020. Phone: +91 11-41046327-28-29, +91 11-41734632

Email: [dgdesk@servicsepc.org](mailto:dgdesk@servicsepc.org) Web: [www.servicsepc.org](http://www.servicsepc.org)

## **Sub: Request for proposal for fabrication of India pavilion at FITUR-2026.**

Services Export Promotion Council (SEPC) is organizing India Pavilion at FITUR-2026, 21-25 January, 2026 at Madrid, Spain

### **Appointment of Stand Fabricator**

**Eligibility for submission of Bids:** Agencies having following eligibility, hereby, invited to bid for the event on turkey basis.

1. Must be a registered in India as business entity/ service provider.\*\*
2. The company should be in existence for last three financial years in conceptualizing, designing and execution of projects on turnkey basis for setting up of Country Pavilion for Govt/ Chamber/ Trade Promotion Bodies in International Exhibition abroad.\*\*
3. The company must have prior experience in designing, executing, and constructing a pavilion or stall of at least 100 square meters, undertaken at least once in the last five years in Europe.\*\*
4. A self-certified undertaking must be submitted mentioning that they have not been blacklisted by any Government organization.\*\*
5. Financial bid(s) will be considered only for agency(ies), those will be technically shortlisted.
6. The suggestive design and requirements of "India Pavilion at FITUR-2026" is attached.
7. The L1 may be called for further negotiation on the cost before awarding the contract.
8. This office reserves all rights to accept or cancel and quotation without showing any reason.

**\*\*Note: Self certified copies of the supporting documents required to be attached as proof for the concerned clauses. (Entity PAN card, Registration Certificate, experience documents/word orders, GST certificate etc.)**

### **Submission Date: -**

Offer should be sent through emails:

**[kaushik.guharoy@servicsepc.org](mailto:kaushik.guharoy@servicsepc.org) & [abhishek.sahdev@servicsepc.org](mailto:abhishek.sahdev@servicsepc.org)**

Upto 5.00 pm on 9th January, 2026 followed by hardcopy in a sealed envelope.

Kindly quote "**RFP for FITUR-2026**" on the cover of the envelope and send to:

The Deputy Director

Services Export Promotion Council

417, 4TH Floor, Prime Towers,

Plot No. 79 & 80, Pocket F,

Okhla Phase I, New Delhi-110020

## Design for SEPC Pavilion – FITUR 2026 (Tentative proposed)



*Note: Above design may be treated as a tentative design for reference and an idea, which may be modified, if required, as per the requirements, participating entities/organizations, and decision of the Competent Authority of SEPC (DG) would be treated as final in all respect.*

# **SCOPE OF WORK**

## **BOQ FOR SEPC PAVILION (60 SQ MTR), IN FITUR 2026, SPAIN**

<b>SN O</b>	<b>PARTICULARS</b>	<b>NUMBERS/SIZES</b>	<b>AMOUNT (INR)</b>
	Complete stall is Divided in 3 sub stalls as per the following details		
1	<b>JAMMU &amp; KASHMIR STALL</b>	36 sq mtr (8 x 4.5 Mt) two side open stall	
	Platform with 10 cms height	36 sq mtr	
	Carpet	36 sqmtr	
	Back wall made in wood and painted in roll paint	8.5 mtr length x 3 mtr height and 10 cms thickness	
	Side wall made in wood with laminated in teak color	4 mtr width x 3 mtr height	
	Show case at the back wall	1 mtr width x 3 mtr height x 600 mm depth	
	Showcase for the product display in front as per the design	2.25 mtr width x 2.5 mtr height x 600 mm depth	
	<b>GRAPHICS</b>		
	Back lite at back wall before LED wall	2 .5 mtr width x 3 mtr H	
	Backlite at the Meeting Room area	3 mtr width x 3 mtr H	
	Front Lite Graphic in side the meeting room	1.5 mtr in width x 1.2 mtr in height	
	<b>LED SCREENS (EXPERIENCE ZONE)</b>		
	Back Wall	3 x 3 mtr	
	Floor LED	3 x 3 mtr	
	Side Wall	3 3 mtr	
	<b>RECEPTION AREA</b>		
	Customized Reception Table -01	As per design	
	Back wall of Reception table in CNC cutout of 18 mm plywood	2 mtr width x 2 mtr height	
	Bar Stool	02 Nos	
	<b>FURNITURE</b>		
	Meeting Table -01	6 feext x 3 feet	
	Meeting Room Chairs	6 Nos	
	Cupboard in meeting Room	1.5 mtr x 1mtr x 0.5 mtr	
	Stakeholder Lockable Tables -04 nos	1 mtr x 1 mtr x 0.5 mtr depth	
	Bar stools for stakeholders	8 Nos	
	Planters	04 Nos	
	Complete Wiring and Lights as per the designs		
	3D cut of branding of Jammu & Kashmir as per the design	02 nos	
2.	<b>GUJARAT TIURISM</b>	16.5 sq mtr	

	Wooden platform with carpet	26. 5 sq mtr	
	Backwall in wood and painted in Roller paint in light brown color	5.5 mtr width x 3 mtr height	
	Side wall made in wood and painted in Roller finish brown color paint	3 mtr width x 3 mtr height	
	<b>GRAPHICS</b>		
	Digital vinyl Poster of size 1200 x 1500 mm	05 nos	
	3D cutout of GUJARAT TOURISM	01 NOS	
	Complete wiring and Lights as per the design	A lot	
	<b>FURNITURE</b>		
	Customized Reception Table	01nos	
	Bar Stools	02 nos	
	Round Table	02 nos	
	Chairs	08 Nos	
	Dustbins	03 Nos	
	Planters	02 nos	
3	<b>COMMON AREA</b>	7.5 sq mtr ( 3 x 2.5 mtr)	
	Reception Table	02 Nos	
	Bar Stools	05 Nos	
	Graphics 2 x 2 .5 mtr	03 Nos	
	Wiring and Electrical complete	A lot	

**Terms and conditions:**

1. Vendor requires to submit original tax invoice bearing GST number for release of payment.
2. SEPC keeps all rights to cancel the work order, if work is not satisfactory.
3. In case of any additional work require, the payment shall be released after submission of tax invoice along with supporting documents.
4. Jurisdiction – In case of any dispute arises, the jurisdiction shall be Delhi only.
5. Electricity will be as per actual.

\*\*\*\*\*